

Developing Course Sections

A section is the topmost category in your course. A section can represent a time period in your course, a chapter, or another organizing principle. A section contains one or more subsections.

To create a new section, follow these steps.

1. On the **Course Outline** page, select **New Section**. This option appears at both the top of the page and below the current sections in the outline.

A new section appears at the end of the course content, with the section name selected.

2. Enter the name for the new section. A descriptive name can help learners locate content in the course. It can also help you select content when you analyze performance in edX Insights.
3. Add subsections to the new section as needed.

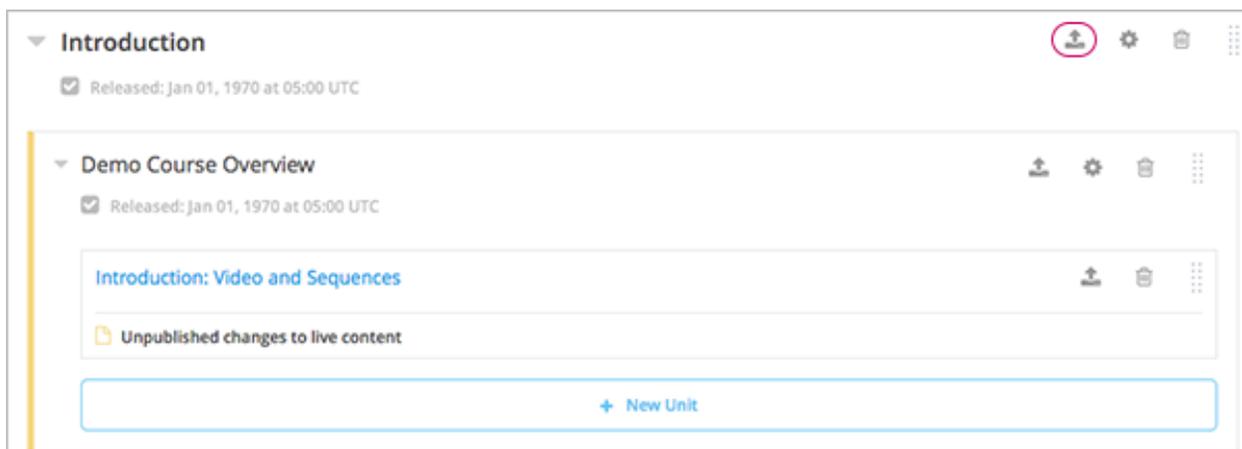
It is recommended that you test course content as you create new sections.

To set the section release date, follow these steps.

1. Select the **Configure** icon in the section box.
2. Enter the release date and time for the section.
3. Select **Save**

Publish All Units in a Section

To publish all new and changed units in a section, select the **Publish** icon in the box for the section.



Note: The **Publish** icon only appears when there is new or changed content within the section.

Hide a Section from Learners

You can hide all content in a section from learners, regardless of the status of subsections and units within the section.

To hide a section from learners, follow these steps.

1. Select the **Configure** icon in the section box.



The **Settings** dialog box opens.

2. In the **Section Visibility** section, select **Hide from learners**.
3. Select **Save**.

Now, none of the content in the section is visible to learners.

To make the section visible to learners, repeat these steps and deselect **Hide from learners**.

Delete a Section

When you delete a section, you delete all subsections and units within the section.

Warning: You cannot restore course content after you delete it. To ensure you do not delete content you may need later, you can move any unused content to a section in your course that you set to never release.

To delete a section, follow these steps.

1. Select the **Delete** icon in the section that you want to delete.



2. When you receive the confirmation prompt, select **Yes, delete this section**.